

FDA, European Union and Health Canada Regulatory/QMS Checklist

The intent of this checklist is to aid self-assessment of your medical device commercialization readiness relating to regulatory requirements. Compare the answers you provide with stages from the [StarFish Product Development Process](#) at the end of the checklist to identify how ready you are for applicable regulatory requirements.

Intended Use

Things to consider when specifying the intended use:

- Nature of device: diagnostic, therapeutic, prophylactic, tool
- Target patient population: elderly, adults, children, neonates
- Disease: single or related groups
- Diagnostic nature: does the device actually diagnose or a tool to aid in diagnosis along with traditional methods such as signs and symptoms
- Nature of treatment: temporary, permanent
- Contraindications: not to be used on broken skin, around the eyes, etc.
- Predicate Requirements: specific indications required to more closely match a possible predicate (more below)

Intended Use: (one only)

Not yet Defined/Don't know

Working Draft

Fully defined (e.g. mandated by predicate)

Target Market

Have you defined the target market?

Note: Different regulatory standards apply in different markets - for example, ISO14971:2007 is recognized in the US, but EN ISO14971:2012 is required in Europe.

Target Markets (Tick all that apply):

- USA - FDA regulatory required
- Canada - Health Canada Regulatory Required
- Medical Device Directive Required
- Directive Required
- Other:

Device Risk Class & Product Code

The device risk class usually prescribes the regulatory pathway, with Class 1 being lowest. Both [FDA](#) and [Health Canada](#) have prescribed Risk Classifications for a large number of pre-existing devices, based on a product code. The [European Union](#) uses a rule based approach to device classification, which is discussed in [MedDev 2.4/1 guidance](#). In the EU, Class I devices which are sterile or have a measuring function (with recognized units) are special.

<i>FDA (one only):</i>	<i>European Union (one only):</i>	<i>Health Canada (one only):</i>
Unclassified	Class I	Class 1
Class I	Class I (Sterile/Measuring)	Class 2
Class II	Class IIa	Class 3
Class III	Class IIb	Class 4
Product Code:	Class III	
		Not a target market
	Not a target market	
Not a target market		

Regulatory Pathway

Is the regulatory pathway investigated and defined? If going for a 510(k), have you selected an appropriate predicate, with justification?

<i>FDA (one only):</i>	<i>European Union CE mark (one only):</i>	<i>Health Canada (one only):</i>
Exempt	Self Declare & Registration (non sterile, non measuring)	Medical Device Establishment License (typical for Class 1)
Class I Exempt	3rd Party Design review	Medical Device License
Class II exempt	Manufacturing ISO13485 & Technical File (typical for Class I Sterile/ measuring function)	ISO13485 Manufacturing & Attestation (typical for Class 2)
510(k)	Full ISO13485 & Technical file (Typical for Class IIa/IIb)	Full ISO13485 and Premarket Review (typical for Class 3 & 4)
Unclassified Device	Full ISO13485 & Design Dossier (typical for Class III)	Don't know
Class I (Special)	Don't Know	Not a target market
Class II	Not a target market	
Class III		
Predicate: K		
PMA		
Class II		
Class III		
DeNovo		
Don't Know		
Not a target market		

Quality Management System

Is a Quality Management system required for your target markets? In Canada, class II devices must be manufactured under an ISO13485 QMS but Product Realization (similar to FDA Design Controls) may be excluded, and similarly in Europe some Class I (typically supplied sterile or with a measuring function) require ISO13485 QMS for their particular functionality. For ISO13485, scope must also be described, and [Health Canada has some good advice](#). Knowing whether you need GMP, full QSR, ISO 13485 for manufacturing or full ISO13485 is essential, as this affects the design process (due to generation of appropriate documentation) and the manufacturing resources required. Note that for the European Union, you must have a quality system that complies with the MDD for Class II device

and above, but you must also demonstrate you are in compliance with the MDD. Simply having an ISO 13485 quality system is not sufficient. Also note the FDA have their own requirements for [PMA Quality Systems](#).

Tick all that apply:

None

[GMP](#)

ISO13485 - Manufacturing only Scope

ISO13485 - Product Realization Scope

FDA CFR §820.30 Design Control

FDA PMA Quality System (CFR §820 & §814)

Demonstrate meet MDD Essential Requirements

Don't know

Consensus standards

Do you know which consensus standards apply to your medical device? Are there any FDA guidance documents which are applicable? Of note, IEC60601-1 is a standard for electro-medical devices with a patient applied part which covers both performance and processes, and the 3rd edition also requires that usability is addressed. Other 60601, and more recently 80601, collateral standards prescribe specific performance requirements or testing conditions for a particular device type, such as ISO80601-2-61 for Pulse Oximeters, IEC60601-2-37 for Ultrasound Diagnostic and monitoring equipment. The FDA Guidance Documents for these are ucm341718 and ucm070911, respectively. There are also product specific standards, such as IEC60825 for laser safety & ISO5840 for implantable heart valve substitutes. [Health Canada has a list of recognized standards](#), the [FDA also has a list of recognized standards](#) and [EU publish harmonized standards](#) in the Official Journal of the European Union (OJEU).

Consensus Standards and FDA Guidance (tick all that apply):

IEC60601-1 Basic safety and essential performance for electrical medical devices

IEC60601-1-2 EMC

Other 60601 or 80601 performance and safety related collateral standard

IEC10993 Biocompatibility standard or sub-part

Applicable FDA guidance documents

Product specific standards

Essential Performance

Is your essential performance statement defined? This is particularly relevant to 60601-1 testing and CE marking.

Essential performance (tick one):

Not Required

Don't know

Yes - Proprietary

Yes - defined in an IEC60601-1 collateral standard

Not a target market

Interpreting your results

Compare the answers you provided with stages from the [StarFish Product Development Process](#) at the end of the checklist to identify how ready you are for applicable regulatory requirements.

■ **Technology Development**

No particular regulatory requirements (apart from safety) are required provided experiments are not performed on humans or animals. However, consideration of Intended Use and Device Risk Class is advisable.

■ **Proof of Concept**

Target Markets, Intended Use, Device Risk Class and Regulatory Pathway should be well understood before the end of this phase of work. These items fill out the Business Plan, and it is at the end of this stage that some clients seek Series A funding.

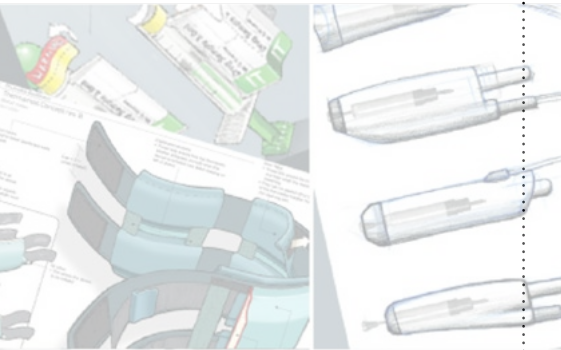
■ **Alpha & Beta Device Development**

The implementation of a Quality Management System that covers Design Controls is required at the start of the product realization phase. This demonstrates a design process has been followed, with the output being an appropriate DHF at the end of Beta development. Furthermore, review of consensus standards and essential performance will also be required in addition to the items above. It is at the end of this stage that some clients apply for a 510(k).

■ **Transfer, Pre-Production Units, Pilot Manufacturing**

A full QMS will be required, which includes GMP/manufacturing controls. Anecdotal evidence demonstrates it can be difficult to CE mark before this stage, since, although you may have an ISO13485 QMS in place, there are insufficient manufacturing records in place to demonstrate compliance with the MDD.

The above interpretation results are only a guide: for example, if you are developing class III devices, you may want to review consensus standards at the technology development stage.



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